

		SERAMPORE GIRLS COLLEGE	Online Internal Assessment and Tutorial Exam January 2022	
		30 Minutes for Internal Assessment, 1hr for Tutorial		Date: 15/12/2021
Date	Day	1st Session 10:30am-12:00am	2nd Session 12:30 noon -2:00pm	3rd Session 2:30 pm-4:00pm
04-Jan-22	TUE	5th Sem Honours Paper CC11 - all subjects	3rd Sem Honours Paper CC5 - all subjects	5th Sem General Paper LCC1(2)
		3rd Sem General Paper CC3/GE3 - English, Bengali, Political Science, Philosophy, Economics, Physics, Electronics, Botany	5TH Sem DSE for General subjects -English, Bengali, Political Science, Physics, Electronics, Botany	
05-Jan-22	WED	5th Sem Honours Paper CC12 - all subjects	3rd Sem Honours Paper CC6 - all subjects	5th Sem General Paper SEC all subject
		3rd Sem General Paper CC3/GE3 - History, Education, Physical Educatioun, Zoology, Mathematics	5th Sem DSE for General subjects - History, Education, Physical Educatioun, Zoology, Mathematics	
06-Jan-22	THU	5th Sem Honours Paper DSE A1- all subjects	3rd Sem General Paper LCC1(1)	3rd Sem Honours Paper CC7 - all subjects
		3rd Sem General Paper CC3/GE3 - Geography, Sociology, Sanskrit, Hindi, Urdu, Music, Chemistry, Computer Science	5th Sem DSE for General subjects , Philosophy, Geography, Sociology, Sanskrit, Hindi, Urdu, Music, Chemistry, Computer Science	
07-Jan-22	FRI	5th Sem Honours Paper DSE B1- all subjects	3rd Sem Honours Paper SEC - all subjects	3rd Sem General Paper SEC all subject
		_____ <i>Soma Roy</i> _____		_____ <i>Utam Halder</i> _____
		Principal		Convenor Routine Committee

Serampore Girls' College

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www.seramporegirlscollege.org

Rules of submission of the Answer Scripts (3rd and 5th Semester Internal Examination -2021)

Instructions of Submission Guide Line to the Students:

Please keep checking college website for regular updates

- Question papers will be available at 30 minutes before the commencement of the exam.
- **The schedule for Internal Examination has been uploaded on the college website.**
- Write down the answers in A4 pages but do not use any other page such as diary pages or ruled line sheets. Write only on one side of the pages.
- Maintain minimum number of pages to write answer
- **Write your Name, Roll No. and Registration number, Date of Exam, Subject Code & paper on the front page**
- Page numbers must be mentioned at the bottom of the page
- Use black/blue ink for writing answers
- Using mobile applications like Adobe Scan or Doc Scanner; scan your answers and convert them into a single pdf file and then upload on the college website. You can use the crop option to ensure that answers are properly scanned and visible.
- **Submit your answer scripts within 30 minutes of conclusion of examination thorough the following link:**
 - a. <https://www.seramporegirlscollege.org/>
 - b. <http://seramporegirlscollege.in/>
- Make sure you properly enter the University Roll No. and Registration No. properly. If they do not match, then you cannot submit the answer script.
- If the file size of your answer script is too long, it may take a couple of minutes to upload the document on the college website.

- If the answer script fails to upload, you must try again until you see the message, “Submitted Successfully” .
- You can check preview of ONLY FIRST PAGE of your submitted answer script to be sure if you have uploaded the correct pdf. If you have uploaded wrong pdf you can report concerned subject teacher for correction and permission for re-submission if necessary.

LINKS FOR DOWNLOADING MOBILE SCANNING APPLICATIONS:

Adobe Scan download Link:

<https://play.google.com/store/apps/details?id=com.adobe.scan.android&hl=en>

Doc Scanner https://play.google.com/store/apps/details?id=net.doc.scanner&hl=en_IN

- Soft Copy (PDF) of answer script upload time are as follows:

11:00 AM – 12:00 PM (1st Session), 1:00 PM -2:30 PM (2nd Session) and 3:00 PM -4:30 PM (3rd Session)

YOUTUBE VIDEO TUTORIAL LINK:

<https://www.youtube.com/watch?v=X2rBDCSEwvA&feature=youtu.be>

